

OKALOOSA ISLAND FIRE DISTRICT
REGULAR MONTHLY MEETING
MARCH 18, 2020 AGENDA

I. **CALL TO ORDER:** Meeting called to order at _____ p.m. by Chairperson Jones.

II. **CALLING OF THE ROLL:** Present were Commissioners Jones _____ Mitchell _____
Edlund _____ Foster _____ Linz _____

III. **APPROVAL OF THE MARCH 18, 2020 AGENDA:**

(a) **PUBLIC COMMENTS:**

IV. **APPROVAL OF MINUTES:** Minutes for the **FEBRUARY 19, 2020** regular meeting.

V. **APPROVAL OF THE FINANCIAL REPORT FOR: MARCH 2020**

VI. **OFFICERS REPORT:**

1. **Chairperson:**

2. **Vice-Chairperson:**

3. **Secretary/ Treasurer:**

4. **Department Assistant Chief Strawn:**

A. Reported 94 responses for the month of **FEBRUARY 2020** (*83 for February 2019*)

Response Summary:

<u>4</u>	Fire Calls
<u>16</u>	False Alarms/Alarm Activations
<u>45</u>	EMS/ Rescue/ MVA
<u>29</u>	Other

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- B. Fractile Response Times: Annual
- C. Vehicle Status Report:

VII. **OLD BUSINESS:**

- A. TDC UPDATE
- B.

VIII. **NEW BUSINESS:**

- A. COVID-19 PROCEDURE
- B. OILA UPDATE
- C. HURRICANE MICHAEL REIMBURSEMENT
- D. BLOOD DRIVE SCHEDULED FOR MAY 22, 9A – 2P
- E.

- IX. **ADJOURNMENT:** Meeting was adjourned at _____ p.m.

**Okaloosa Island Fire District
Board of Fire Commissioners Minutes
FEBRUARY 19, 2020**

- I. **MEETING:** Meeting was called to Order @ 5:30 P.M. by Vice-Chairperson Edlund.
- II. **ROLL CALL:** Present were Chairperson Jones, Commissioner Edlund, Commissioner Foster, Commissioner Linz, and Commissioner Mitchell. Also present were Assistant Chief Strawn and MDO Phil Metz.
- III. **APPROVAL OF THE FEBRUARY AGENDA:** Vice-Chairperson Edlund called for an approval of the February agenda. **Commissioner Mitchell** made a motion to approve the Agenda's, **Commissioner Linz** seconded, all were in favor, none opposed, motion carried.
- IV. **PUBLIC COMMENTS:** No public comments.
- V. **APPROVAL OF THE MINUTES:** The minutes for the January 15, 2020 meeting minutes were reviewed. Vice-Chairperson Edlund called for corrections, deletions, and/or additions. There being none, **Commissioner Mitchell** made a motion to accept the Minutes as presented. **Commissioner Foster** seconded the motion, all were in favor, none opposed, motion carried. After the motion was approved, it was noted there was an error. **Commissioner Foster** amended the motion to accept the minutes as amended. **Commissioner Mitchell** seconded the amended motion, all were in favor, none opposed, amended motion carried
- VI. **APPROVAL OF THE FINANCIALS FOR MONTH OF JANUARY 2020.** Chairperson Jones called for an approval of the financials as presented. **Commissioner Mitchell** made a motion to approve the financials for December. **Commissioner Linz** seconded the motion, all were in favor, none opposed, motion carried.
- VII. **REPORT OF OFFICERS:**
1. Chairperson Jones: No Report.
 2. Vice Chairperson Edlund: No Report
 3. Secretary/Treasurer Mitchell: No Report
 4. Assistant Chief Strawn Department Report:

A. Total responses for the months of:

JANUARY 2020= 89 (JANUARY 2019 = 83)

3 Fire Calls
21 Alarm Activations
35 EMS/Rescue/MVA
30 Other

B. Fractile/Response Times: Assistant Chief Strawn updated the Board that dispatch has agreed to dispatch the apparatus'-not stations-so our Fractile numbers for next year should be accurate. 2019's numbers were impossible to get out of dispatch.

C. Vehicle Status Report: Assistant Chief Strawn stated Engine 4 was out of service but is now back in service.

VIII. OLD BUSINESS:

A. NONE

B.

IX. NEW BUSINESS:

A. TDC (INFORMATIONAL): Assistant Chief Strawn advised the Board the TDC has no representation from the Okaloosa Island taxpayer; however, they have a representative from the City of Destin, Fort Walton Beach, a County Commissioner from Crestview and commercial representation. The TDC provides funds to Fort Walton Beach and Destin for public safety along with the Okaloosa County Sheriff's Office. Assistant Chief Strawn does not want to raise taxes for the Island residents when O.I.F.D. needs equipment or additional resources. He stated he would like to approach the TDC for some of the public safety funds they have as we render aid to tourist year-round on the Island and in some cases, in Fort Walton Beach and Destin when we offer mutual aid.

B. DESTIN NEWS ARTICLE-INSURANCE: Assistant Chief Strawn updated the Board regarding a news article regarding Destin's ISO rating increasing from a 3 to a 4. Assistant Chief Strawn did state the Destin Fire Control District was understaffed during the ISO rating time.

ADJOURNMENT: With nothing further, the meeting was adjourned at 6:00 p.m.

These minutes are approved and attested to by signature.

Catherine A. Jones
Chairperson

Mike Mitchell
Secretary

3:22 PM

03/10/20

Accrual Basis

OKALOOSA ISLAND FIRE DISTRICT
Profit & Loss Budget vs. Actual
 October 1, 2019 through March 10, 2020

	Oct 1, '19 - Mar 10, 20	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
311.110 · County Reserve- Current Year	3,069,288.98	3,426,188.00	-356,899.02
335.200 · State Incentive	11,693.33	0.00	11,693.33
339.000 · Recreational Property	0.00	33,516.00	-33,516.00
361.100 · Interest Earned - Checking	1,090.16	0.00	1,090.16
361.120 · Interest - State Board of Admin	548.77	0.00	548.77
369.120 · Cash Brought Forward	0.00	659,990.00	-659,990.00
Total Income	3,082,621.24	4,119,694.00	-1,037,072.76
Gross Profit	3,082,621.24	4,119,694.00	-1,037,072.76
Expense			
522.120 · OIFD Salaries	498,572.96	1,270,000.00	-771,427.04
522.121 · Holiday Pay	9,677.52	15,000.00	-5,322.48
522.123 · Direct Deposit Charges	184.37	1,000.00	-815.63
522.140 · Overtime	22,775.27	100,000.00	-77,224.73
522.150 · Incentive Pay	2,640.22	0.00	2,640.22
522.210 · S.S. & MED - ER Portion	54,117.96	100,000.00	-45,882.04
522.220 · Pension - ER	719,515.00	1,194,515.00	-475,000.00
522.230 · Medical - Group ER	99,183.32	340,000.00	-240,816.68
522.240 · Worker's Compensation	60,323.73	75,000.00	-14,676.27
522.311 · Property Appraiser	22,543.18	50,000.00	-27,456.82
522.312 · Legal	0.00	10,000.00	-10,000.00
522.313 · Tax Collector	61,321.55	72,500.00	-11,178.45
522.314 · Physicals & Misc Medical	0.00	5,000.00	-5,000.00
522.320 · Audit - CPA	0.00	14,250.00	-14,250.00
522.340 · Alarm Monitor Contract	360.00	1,800.00	-1,440.00
522.412 · Central Dispatch	1,620.00	4,000.00	-2,380.00
522.431 · Electric Co.	8,826.00	21,000.00	-12,174.00
522.432 · Gas Co.	1,168.95	3,000.00	-1,831.05
522.433 · Water, Sewer & Trash	3,502.15	8,500.00	-4,997.85
522.434 · Telephone, Internet & Cable	5,326.82	15,000.00	-9,673.18
522.451 · Insurance - Security Bonds	0.00	700.00	-700.00
522.452 · Insurance - Liability/ Property	35,717.26	34,400.00	1,317.26
522.460 · Maintenance and Repair	28,879.34	50,000.00	-21,120.66
522.491 · Advertising	915.60	5,000.00	-4,084.40
522.492 · Travel & Training	9,252.55	20,000.00	-10,747.45
522.511 · Admin/ Office Supplies	6,932.36	10,000.00	-3,067.64
522.521 · Fuel & Oil	3,735.72	15,000.00	-11,264.28
522.522 · ALS	25,092.42	25,000.00	92.42
522.523 · Uniforms	8,347.81	12,500.00	-4,152.19
522.525 · Operational Supplies	24,882.06	45,000.00	-20,117.94
522.542 · Dues & Subscriptions	17,305.10	25,000.00	-7,694.90
522.543 · Haz Mat Assessment	4,483.00	4,500.00	-17.00
522.648 · Capital Equipment (Equipment)	40,799.56	47,000.00	-6,200.44
Total Expense	1,778,001.78	3,594,665.00	-1,816,663.22
Net Ordinary Income	1,304,619.46	525,029.00	779,590.46
Other Income/Expense			
Other Expense			
Contingency Reserve Expense	0.00	365,765.00	-365,765.00
Hurricane Reserve Expense	0.00	50,000.00	-50,000.00
522.122 · Liability for Compensated Absen	0.00	109,264.00	-109,264.00
Total Other Expense	0.00	525,029.00	-525,029.00
Net Other Income	0.00	-525,029.00	525,029.00
Net Income	1,304,619.46	0.00	1,304,619.46