

OKALOOSA ISLAND FIRE DISTRICT
REGULAR MONTHLY MEETING
JULY 17, 2019 AGENDA

- I. **CALL TO ORDER:** Meeting called to order at _____ p.m. by Chairperson Jones.
- II. **CALLING OF THE ROLL:** Present were Commissioners Jones _____ Mitchell _____
Edlund _____ Foster _____ Linz _____
- III. **APPROVAL OF THE JULY 17, 2019 AGENDA:**
- (a) **PUBLIC COMMENTS:**
- IV. **APPROVAL OF MINUTES:** Minutes for the **JUNE 19, 2019** regular meeting.
- V. **APPROVAL OF THE FINANCIAL REPORT FOR: JULY 2019**
- VI. **OFFICERS REPORT:**
1. **Chairperson, :**
 2. **Vice-Chairperson, :**
 3. **Secretary/ Treasurer, :**
 4. **Department Chief Carvalho:**
 - A. Reported **132** responses for the month of **JULY (157 for JULY 2018)**

Response Summary:

<u>2</u>	Fire Calls
<u>14</u>	False Alarms/Alarm Activations
<u>82</u>	EMS/ Rescue/ MVA
<u>34</u>	Other

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- B. Fractile Response Times: Annually each January
- C. Vehicle Status Report:

VII. OLD BUSINESS:

- A. WORKER'S COMP/PENSION DISABILITY UPDATE
- B. ENGINE 4 UPDATE
- C. COMMUNICATION ISSUES
- D. FORM 1'S
- E.

VIII. NEW BUSINESS:

- A. 2019 FINAL TAXABLE VALUES
- B. CURRENT YEAR PROPOSED MILLAGE RATE
- C. CURRENT YEAR ROLL BACK RATE
- D. DATE/TIME AND MEETING PLACE OF THE TENTATIVE BUDGET HEARING
- E. DISTRICT/PENSION AUDIT
- F. RECOGNITION OF CAPTAIN SIMMONS 15 YEARS AND ENGINEER VAUSE 10 YEARS
- G. NEWLY PROMOTED FIRE ENGINEER CRAWFORD
- H.

- IX. ADJOURNMENT:** Meeting was adjourned at _____ p.m.

**Okaloosa Island Fire District
Board of Fire Commissioners Minutes
JUNE 19, 2019**

- I. **MEETING:** Meeting was called to Order @5:34 P.M. by Vice Chairperson Edlund.
- II. **ROLL CALL:** Present were Commissioner Edlund, Commissioner Foster, Commissioner Linz, and Commissioner Mitchell. Also present were Assistant Chief Strawn and Medical Division Officer Phil Metz.
- III. **APPROVAL OF JUNE AGENDA:** Vice Chairperson Edlund called for an approval of the Agenda. **Commissioner Mitchell** made a motion to approve the Agenda, **Commissioner Linz** seconded, all were in favor, none opposed, motion carried.
- IV. **PUBLIC COMMENTS:** No public comments.
- V. **APPROVAL OF THE MAY MINUTES:** The minutes for the **MAY 15, 2019** regular meeting minutes were reviewed. Vice Chairperson Edlund called for corrections, deletions, and/or additions. There being none, **Commissioner Mitchell** made a motion to accept the Minutes as presented. **Commissioner Linz** seconded the motion, all were in favor, none opposed, motion carried.
- VI. **APPROVAL OF THE FINANCIALS FOR MONTH ENDING MAY 2019.** Vice Chairperson Edlund called for an approval of the financials. **Commissioner Mitchell** made a motion to approve the financials. **Commissioner Foster** seconded the motion, all were in favor, none opposed, motion carried.
- VII. **REPORT OF OFFICERS:**
1. Chairperson Jones: No Report
 2. Vice Chairperson Edlund: No Report
 3. Secretary/Treasurer Mitchell: No Report
 4. Department Report: Assistant Chief Strawn gave report.
- A. Total responses for the month of **MAY 2019 145**
(MAY 2018 118)

<u>2</u>	Fire Calls
<u>10</u>	Alarm Activations
<u>90</u>	EMS/Rescue/MVA
<u>43</u>	Other

- B. Fractile/Response Times: Assistant Chief Strawn updated the Board regarding how fractiles could become a little more difficult for Medical Division Officer Metz to track. MDO Metz will be working on a new way of tracking for this item.
- C. Vehicle Status Report: Engine 4 is currently out of service.

VIII. OLD BUSINESS:

A. WORKER'S COMP/PENSION DISABILITY

UPDATE: Worker's Comp issue is still pending and until completed, Pension is the same status.

B. **ENGINE 4 UPDATE:** Engine 4 is currently in Mobile, AL at the Cummings factory for engine repair. Once completed, it will then need to be serviced at Ten-8 for minor repairs.

C. **FORM 1'S:** All completed and turned into Supervisor of Elections.

IX. NEW BUSINESS:

A. **PRELIMINARY TRIM/VALUATION:** We will be going to rollback for this up-coming Fiscal Year (2019/2020).

B. **COMMUNICATION ISSUES:** Assistant Chief Strawn updated the Board regarding the dispatching protocol under the OCSO and it is not the normal protocol Fire and EMS were under. OCFRO is currently in the process of meeting with OCSO dispatch management to rectify the situation for all parties.

C. **NEW HIRE(S):** Hiring Test was 06/13/ thru 06/14. One hired 06/27 (Michael Perea) and one hired to start just before October 1 for the first 6th man per shift. If financially cannot work when Chief Carvalho retires, Chief Carvalho's replacement is already in place. The Interview Board consisted of no Chief's and all the Officer's (Captains and Lieutenants) because they are the officer's who will be working with the new hires. We had 12 applicants for this opening; 9 showed up for testing; 7 passed the written exam and 6 showed up for the swim test and interview. The

officer's stated this group of candidates were the best interviewed so far.

- D. **PRELIMINARY TRIM/VALUATION:** Certified now and we have an estimated \$70,000.00 of new construction to be spread out in the budget. Our mill rate will be set at roll back and therefore no tax increases projected.
- E. **IRON WORK DISPLAY:** Firefighter Sam Wilcox's mother had this piece of metal art made for the station and she painted/decorated it. The Firefighters' added the LED lights.
- F. **MEDICAL CALL:** 2-year-old male child with a history for 20 or more surgeries, with current heart issues and shunt in brain went into cardiac arrest. Family didn't want to come on vacation because of children and their medical issues (they also have a daughter who has epilepsy). Sick call was reported and when C Shift arrived on scene it was full cardiac arrest and child was not breathing. Captain Mast started compressions, Engineer McCullough began getting the advanced life saving (ALS) protocol prepared for the patient. Child was revived and by the time he was at the hospital he was crying, within 4 hours his neuro deficit was a 0 and recognizing mom. Child had to be flown back to Louisiana but was doing well.

ADJOURNMENT: With nothing further, the meeting was adjourned at 6:59 p.m.

These minutes are approved and attested to by signature.

Catherine A. Jones
Chairman

Mike Mitchell
Secretary

OKALOOSA ISLAND FIRE DISTRICT
Profit & Loss Budget vs. Actual
 October 1, 2018 through July 10, 2019

	Oct 1, '18 - Jul 10, 19	Budget	\$ Over Budget
Income			
311.110 · County Reserve- Current Year	3,602,474.88	3,416,649.00	185,825.88
311.120 · Discounts Allowed	-127,697.26	0.00	-127,697.26
339.000 · Recreational Property	16,758.00	33,516.00	-16,758.00
361.100 · Interest Earned - Checking	2,715.20	0.00	2,715.20
361.110 · Interest - County Reserve	1,460.99	0.00	1,460.99
384.000 · Othr Financing Sources	37,865.44	0.00	37,865.44
Total Income	3,533,577.25	3,450,165.00	83,412.25
Gross Profit	3,533,577.25	3,450,165.00	83,412.25
Expense			
Pension Reserve Expense	244,515.00	244,515.00	0.00
522.120 · OIFD Salaries	872,994.13	1,210,000.00	-337,005.87
522.121 · Holiday Pay	8,533.80	15,000.00	-6,466.20
522.122 · Liability for Compensated Absen	18,979.20	0.00	18,979.20
522.123 · Direct Deposit Charges	834.00	1,000.00	-166.00
522.140 · Overtime	51,654.30	100,000.00	-48,345.70
522.150 · Incentive Pay	4,576.00	0.00	4,576.00
522.210 · S.S. & MED - ER Portion	74,417.58	100,000.00	-25,582.42
522.220 · Pension - ER	675,000.00	900,000.00	-225,000.00
522.230 · Medical - Group ER	292,783.66	310,000.00	-17,216.34
522.240 · Worker's Compensation	79,915.00	65,000.00	14,915.00
522.311 · Property Appraiser	43,870.88	55,000.00	-11,129.12
522.312 · Legal	0.00	10,000.00	-10,000.00
522.313 · Tax Collector	70,353.26	72,500.00	-2,146.74
522.314 · Physicals & Misc Medical	1,914.80	8,000.00	-6,085.20
522.320 · Audit - CPA	0.00	14,250.00	-14,250.00
522.340 · Alarm Monitor Contract	273.00	1,500.00	-1,227.00
522.412 · Central Dispatch	2,644.66	4,000.00	-1,155.34
522.431 · Electric Co.	14,102.12	21,000.00	-6,897.88
522.432 · Gas Co.	1,969.40	3,000.00	-1,030.60
522.433 · Water, Sewer & Trash	5,626.74	8,500.00	-2,873.26
522.434 · Telephone, Internet & Cable	8,580.00	15,000.00	-6,420.00
522.451 · Insurance - Security Bonds	400.00	700.00	-300.00
522.452 · Insurance - Liability/ Property	33,892.36	33,700.00	192.36
522.460 · Maintenance and Repair	55,679.55	50,000.00	5,679.55
522.491 · Advertising	2,641.19	5,000.00	-2,358.81
522.492 · Travel & Training	20,814.13	17,500.00	3,314.13
522.511 · Admin/ Office Supplies	4,738.30	12,500.00	-7,761.70
522.521 · Fuel & Oil	9,540.59	15,000.00	-5,459.41
522.522 · ALS	22,471.38	25,000.00	-2,528.62
522.523 · Uniforms	7,405.56	12,500.00	-5,094.44
522.525 · Operational Supplies	22,205.80	45,000.00	-22,794.20
522.542 · Dues & Subscriptions	17,261.87	25,000.00	-7,738.13
522.543 · Haz Mat Assessment	4,483.00	3,000.00	1,483.00
522.648 · Capital Equipment (Equipment)	11,095.16	27,000.00	-15,904.84
522.649 · Capital Equipment (Building)	1,797.30	20,000.00	-18,202.70
Total Expense	2,688,163.72	3,450,165.00	-762,001.28
Net Income	845,413.53	0.00	845,413.53