

OKALOOSA ISLAND FIRE DISTRICT
REGULAR MONTHLY MEETING
JUNE 19, 2019 AGENDA

I. **CALL TO ORDER:** Meeting called to order at _____ p.m. by Chairperson Jones.

II. **CALLING OF THE ROLL:** Present were Commissioners Jones _____ Mitchell _____
Edlund _____ Foster _____ Linz _____

III. **APPROVAL OF THE JUNE 19, 2019 AGENDA:**

(a) **PUBLIC COMMENTS:**

IV. **APPROVAL OF MINUTES:** Minutes for the **MAY 15, 2019** regular meeting.

V. **APPROVAL OF THE FINANCIAL REPORT FOR: JUNE 2019**

VI. **OFFICERS REPORT:**

1. **Chairperson:**

2. **Vice-Chairperson:**

3. **Secretary/ Treasurer:**

4. **Department Chief Carvalho (ASSISTANT CHIEF STRAWN):**

A. Reported **145** responses for the month of **MAY (118 for MAY 2018)**

Response Summary:

<u>2</u>	Fire Calls
<u>10</u>	False Alarms/Alarm Activations
<u>90</u>	EMS/ Rescue/ MVA
<u>43</u>	Other

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- B. Fractile Response Times: Annual
- C. Vehicle Status Report: ENGINE 4 OUT OF SERVICE

VII. OLD BUSINESS:

- A. WORKER'S COMP/PENSION DISABILITY UPDATE
- B. ENGINE 4 UPDATE
- C. FORM 1'S
- D.

VIII. NEW BUSINESS:

- A. PRELIMINARY TRIM/VALUATION
- B. COMMUNICATION ISSUES
- C. NEW HIRE(S)
- D. IRON WORK DISPLAY
- E.

IX. ADJOURNMENT: Meeting was adjourned at _____ p.m.

**Okaloosa Island Fire District
Board of Fire Commissioners Minutes
MAY 15, 2019**

- I. **MEETING:** Meeting was called to Order @5:30 P.M. by Chairperson Jones.
- II. **ROLL CALL:** Present were Chairperson Jones, Commissioner Linz, Commissioner, and Commissioner Mitchell. Also present were Assistant Chief Strawn and Medical Division Officer Phil Metz.
- III. **APPROVAL OF MAY 15, 2019 AGENDA:** Chairperson Jones called for an approval of the Agenda. **Commissioner Mitchell** made a motion to approve the Agenda, **Commissioner Linz** seconded, all were in favor, none opposed, motion carried.
- IV. **PUBLIC COMMENTS:** Medical Division Officer Metz advised the Board Wednesday, May 22nd Okaloosa County Air Methods would be hosting EMS Appreciation week at OIFD and Lt. Dan Blair of A Shift would be smoking 35 Boston Butts. Food would be available at 11a and would be come and go.
- V. **APPROVAL OF THE APRIL MINUTES:** The minutes for **April 17, 2019** regular meeting minutes were reviewed. Chairperson Jones called for corrections, deletions, and/or additions. **Commissioner Mitchell** made a motion to approve the Agenda, **Commissioner Linz** seconded all were in favor, none opposed, motion carried.
- VI. **APPROVAL OF THE FINANCIALS FOR MONTH ENDING MAY 2019.** Chairperson Jones called for an approval of the financials. **Commissioner Mitchell** made a motion to approve the financials. **Commissioner Linz** seconded the motion, all were in favor, none opposed, motion carried.
- VII. **REPORT OF OFFICERS:**
 1. Chairman Jones: No Report
 2. Vice Chairman Edlund: No Report
 3. Secretary/Treasurer Mitchell: No Report
 4. Assistant Chief Strawn Department Report:

A. Total responses for the month of **125 APRIL 2019 (100 APRIL 2018)**

8 Fire Calls
15 Alarm Activations
90 EMS/Rescue/MVA
12 Other

B. Fractile/Response Times: ANNUAL (last updated in January's meeting)

C. Vehicle Status Report: ALL VEHICLES IN SERVICE

VIII. OLD BUSINESS:

A. **WORKER'S COMP/DISABILITY RETIREMENT EMPLOYEES:** Two former employees still have Worker's Comp issues pending; one of the former employee's have been granted a disability pension and we are still awaiting the outcome for the second former employee's pension and Worker's Compensation which neither have been resolved at this time. Will continue to place on Old Business until resolved.

B. **FORM 1'S:** Done and will be submitted to the Supervisor of Elections for filing.

IX. NEW BUSINESS:

A. **BRIDGE INCIDENT 04/27/2019:** Chief Carvalho advised Assistant Chief Strawn that the guys did an outstanding job when the barge struck the bridge. Assistant Chief Strawn was out of town and was advised of the incident. A Shift was crew on duty and incident occurred around 7A and Lt. Blair said he didn't leave the scene until around midnight. A second incident occurred on May 10th at approximately 5:00 A in which driver of a barge hit the dolphin and the barge was grounded. The actual bridge was not damaged.

ADJOURNMENT: With nothing further, the meeting was adjourned at 5:41 p.m.

These minutes are approved and attested to by signature.

Catherine A. Jones
Chairman

Mike Mitchell
Secretary

OKALOOSA ISLAND FIRE DISTRICT
Profit & Loss Budget vs. Actual
 October 1, 2018 through June 18, 2019

	Oct 1, '18 - Jun 18, 19	Budget	\$ Over Budget
Income			
311.110 · County Reserve- Current Year	3,534,912.79	3,416,649.00	118,263.79
311.120 · Discounts Allowed	-127,697.26	0.00	-127,697.26
339.000 · Recreational Property	16,758.00	33,516.00	-16,758.00
361.100 · Interest Earned - Checking	2,715.20	0.00	2,715.20
361.110 · Interest - County Reserve	1,500.33	0.00	1,500.33
384.000 · Othr Financing Sources	37,865.44	0.00	37,865.44
Total Income	3,466,054.50	3,450,165.00	15,889.50
Gross Profit	3,466,054.50	3,450,165.00	15,889.50
Expense			
Pension Reserve Expense	244,515.00	244,515.00	0.00
522.120 · OIFD Salaries	790,154.35	1,210,000.00	-419,845.65
522.121 · Holiday Pay	8,533.80	15,000.00	-6,466.20
522.122 · Liability for Compensated Absen	18,979.20	0.00	18,979.20
522.123 · Direct Deposit Charges	834.00	1,000.00	-166.00
522.140 · Overtime	43,538.88	100,000.00	-56,461.12
522.150 · Incentive Pay	4,123.65	0.00	4,123.65
522.210 · S.S. & MED - ER Portion	67,479.24	100,000.00	-32,520.76
522.220 · Pension - ER	675,000.00	900,000.00	-225,000.00
522.230 · Medical - Group ER	267,900.21	310,000.00	-42,099.79
522.240 · Worker's Compensation	79,915.00	65,000.00	14,915.00
522.311 · Property Appraiser	32,903.16	55,000.00	-22,096.84
522.312 · Legal	0.00	10,000.00	-10,000.00
522.313 · Tax Collector	69,041.36	72,500.00	-3,458.64
522.314 · Physicals & Misc Medical	1,879.80	8,000.00	-6,120.20
522.320 · Audit - CPA	0.00	14,250.00	-14,250.00
522.340 · Alarm Monitor Contract	273.00	1,500.00	-1,227.00
522.412 · Central Dispatch	2,574.66	4,000.00	-1,425.34
522.431 · Electric Co.	14,102.12	21,000.00	-6,897.88
522.432 · Gas Co.	1,878.07	3,000.00	-1,121.93
522.433 · Water, Sewer & Trash	5,626.89	8,500.00	-2,873.11
522.434 · Telephone, Internet & Cable	7,651.54	15,000.00	-7,348.46
522.451 · Insurance - Security Bonds	400.00	700.00	-300.00
522.452 · Insurance - Liability/ Property	33,892.36	33,700.00	192.36
522.460 · Maintenance and Repair	35,664.88	50,000.00	-14,335.12
522.491 · Advertising	2,641.19	5,000.00	-2,358.81
522.492 · Travel & Training	20,538.27	17,500.00	3,038.27
522.511 · Admin/ Office Supplies	3,946.88	12,500.00	-8,553.12
522.521 · Fuel & Oil	7,676.12	15,000.00	-7,323.88
522.522 · ALS	22,041.06	25,000.00	-2,958.94
522.523 · Uniforms	5,003.75	12,500.00	-7,496.25
522.525 · Operational Supplies	20,527.04	45,000.00	-24,472.96
522.542 · Dues & Subscriptions	14,907.05	25,000.00	-10,092.95
522.543 · Haz Mat Assessment	4,483.00	3,000.00	1,483.00
522.648 · Capital Equipment (Equipment)	11,095.16	27,000.00	-15,904.84
522.649 · Capital Equipment (Building)	0.00	20,000.00	-20,000.00
Total Expense	2,519,720.69	3,450,165.00	-930,444.31
Net Income	946,333.81	0.00	946,333.81

302 N. Wilson St
Ste 201
Crestview, FL 32536
(850) 689-5900
FAX (850) 689-5906



MACK BUSBEE
OFFICE OF THE
OKALOOSA COUNTY
PROPERTY APPRAISER

PLEASE REPLY TO:

1250 Eglin Pkwy N Ste 201
Shalimar, FL 32579
(850) 651-7240
FAX (850) 651-7242

May 17, 2019

Okaloosa Island Fire District
Chief Kevin Carvalho
104 Santa Rosa Blvd.
Fort Walton Beach FL 32548

Re: Projected Preliminary Assessment

Dear Chief Carvalho,

Pursuant to the Florida Statutes, we have prepared a projected preliminary assessment roll for 2019. These figures are roughly where we believe the roll will be certified as of July 1, 2019. The results for your jurisdiction are as follows:

2018 Final Total Taxable Value	\$1,048,250,883
2019 Net New Taxable Value less new const.	\$1,123,100,085
2019 Net Taxable New Construction	<u>\$3,193,345</u>
2019 Taxable Total Value	\$1,126,293,430
2019 Gross New Construction	\$3,334,546

These are preliminary numbers for use in the planning stages of your operational budget. Final certification (DR-420) of the preliminary assessment roll will be delivered to you on or before July 1, 2019.

If we can be of any further service to you, please call.

Sincerely yours,

Mack Busbee
Okaloosa County Property Appraiser
By: JW