

OKALOOSA ISLAND FIRE DISTRICT
REGULAR MONTHLY MEETING
JUNE 20, 2018 AGENDA

I. **CALL TO ORDER:** Meeting called to order at _____ p.m. by Chairman Jones.

II. **CALLING OF THE ROLL:** Present were Commissioners Jones _____ Mitchell _____
Edlund _____ Simpson _____ Linz _____

III. **APPROVAL OF THE JUNE 20, 2018 AGENDA:**

(a) **PUBLIC COMMENTS:**

IV. **APPROVAL OF MINUTES:** Minutes for the **MAY 16, 2018** regular meeting.

V. **APPROVAL OF THE FINANCIAL REPORT FOR: JUNE 2018**

VI. **OFFICERS REPORT:**

1. **Chairman, :**

2. **Vice-Chairman, :**

3. **Secretary/ Treasurer, :**

4. **Department Chief Carvalho:**

A. Reported **118** responses for the month of **MAY (120 for MAY 2017)**

Response Summary:

<u>3</u>	Fire Calls
<u>17</u>	False Alarms/Alarm Activations
<u>64</u>	EMS/ Rescue/ MVA
<u>34</u>	Other

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- B. Fractile Response Times: Annual
- C. Vehicle Status Report: ALL TRUCKS IN SERVICE

VII. OLD BUSINESS:

- A. 2018 ELECTION OF COMMISSIONERS
- B. FORM 1'S
- C. McNEIL & CO 3-19-18 VEHICLE DAMAGE CLAIM CLOSED

VIII. NEW BUSINESS:

- A. UNION NEGOTIATIONS
- B. NEW HIRES
- C. PRELIMINARY TRIM
- D. OVERTIME DISCUSSION
- E. OCEMS DISCUSSION
- F. NEW F-150
- G. ASSET SHORTFALL FY' 18/19
- H. BUNKER GEAR PURCHASE FOR FY 18/19
- I. IMPACT STATEMENT DATED 05/31/2018

IX. ADJOURNMENT: Meeting was adjourned at _____ p.m.

**Okaloosa Island Fire District
Board of Fire Commissioners Minutes
MAY 16, 2018**

- I. **MEETING:** Meeting was called to Order @5:30 P.M. by Chairman Jones.
- II. **ROLL CALL:** Present were Commissioner Jones, Commissioner Edlund, Commission Linz, Commissioner Mitchell and Commissioner Simpson. Also present were Chief Carvalho, Assistant Chief Strawn and MDO Phil Metz.
- III. **APPROVAL OF MAY AGENDA:** Chairman Jones called for an approval of the Agenda. **Commissioner Mitchell** made a motion to approve the Agenda, **Commissioner Edlund** seconded, all were in favor, none opposed, motion carried.
- IV. **PUBLIC COMMENTS:** No public comments.
- V. **APPROVAL OF THE MAY MINUTES:** The minutes for the **MAY 16, 2018** regular meeting minutes were reviewed. Chairman Jones called for corrections, deletions, and/or additions. There being none, **Commissioner Mitchell** made a motion to accept the Minutes as presented. **Commissioner Simpson** seconded the motion, all were in favor, none opposed, motion carried.
- VI. **APPROVAL OF THE FINANCIALS FOR MONTH ENDING MAY 2017.** Chairman Jones called for an approval of the financials. **Commissioner Edlund** made a motion to approve the financials. **Commissioner Mitchell** seconded the motion, all were in favor, none opposed, motion carried.
- VII. **REPORT OF OFFICERS:**
1. Chairman Jones: No Report
 2. Vice Chairman Edlund: No Report
 3. Secretary/Treasurer Mitchell: No Report
 4. Department Report: Assistant Chief Carvalho gave report.
- A. Total responses for the month of **APRIL 2018 110**
(**APRIL 2017 112**)

- 2 Fire Calls
- 17 Alarm Activations
- 65 EMS/Rescue/MVA
- 31 Other

- B. Fractile/Response Times: No report and no abnormalities to report.
- C. Vehicle Status Report: Engine 4-1 is out of service it needed a new radiator installed.

VIII. OLD BUSINESS:

- A. 2018 Election of Commissioners: Commissioner's Edlund and Linz are up for re-election this year. Chief Carvalho advised they would need to contact the Supervisor of Elections by May 24, 2018 if they have not received the filing documents.
- B. Form 1's: Deadline to turn these in and file is July 1, 2018. Danie will check by next meeting to see who hasn't completed and turned in their paperwork.
- C. Resolution 01-18: Second reading completed on 04/18/2018 in which salaries were capped at \$100,000.00. Will ask Foster & Foster for an impact statement in June Pension meeting.

IX. ADJOURNMENT: With nothing further, the meeting was adjourned at 5:46 p.m.

These minutes are approved and attested to by signature.

Catherine A. Jones
Chairman

Mike Mitchell
Secretary

OKALOOSA ISLAND FIRE DISTRICT
Profit & Loss Budget vs. Actual
 October 1, 2017 through June 12, 2018

	Oct 1, '17 - Jun 12, 18	Budget	\$ Over Budget
Income			
311.110 · County Reserve- Current Year	3,455,003.33	3,349,681.00	105,322.33
311.120 · Discounts Allowed	-100,932.74	0.00	-100,932.74
335.200 · State Incentive	6,568.33	0.00	6,568.33
339.000 · Recreational Property	19,551.00	33,516.00	-13,965.00
361.100 · Interest Earned - Checking	511.66	0.00	511.66
369.120 · Cash Brought Forward	0.00	591,872.00	-591,872.00
384.000 · Othr Financing Sources	1,800.00	0.00	1,800.00
Total Income	3,382,501.58	3,975,069.00	-592,567.42
Gross Profit	3,382,501.58	3,975,069.00	-592,567.42
Expense			
Contingency Reserve Expense	260,000.00	560,088.00	-300,088.00
Hurricane Reserve Expense	0.00	50,000.00	-50,000.00
522.120 · OIFD Salaries	819,019.56	1,200,000.00	-380,980.44
522.121 · Holiday Pay	8,609.40	15,000.00	-6,390.60
522.122 · Liability for Compensated Absen	44,869.44	161,631.00	-116,761.56
522.123 · Direct Deposit Charges	645.01	0.00	645.01
522.141 · Scheduled OT	14,837.32	30,000.00	-15,162.68
522.142 · Unscheduled OT	28,197.38	30,000.00	-1,802.62
522.150 · Incentive Pay	4,168.14	0.00	4,168.14
522.210 · S.S. & MED - ER Portion	69,913.83	100,000.00	-30,086.17
522.220 · Pension - ER	853,160.00	850,000.00	3,160.00
522.230 · Medical - Group ER	198,893.08	320,000.00	-121,106.92
522.240 · Worker's Compensation	50,106.14	70,000.00	-19,893.86
522.311 · Property Appraiser	31,269.93	55,000.00	-23,730.07
522.312 · Legal	990.00	12,500.00	-11,510.00
522.313 · Tax Collector	67,548.83	65,000.00	2,548.83
522.314 · Physicals & Misc Medical	2,513.10	8,000.00	-5,486.90
522.320 · Audit - CPA	0.00	14,250.00	-14,250.00
522.340 · Alarm Monitor Contract	795.85	1,500.00	-704.15
522.412 · Central Dispatch	2,349.00	4,000.00	-1,651.00
522.431 · Electric Co.	15,314.07	23,500.00	-8,185.93
522.432 · Gas Co.	1,724.94	3,000.00	-1,275.06
522.433 · Water, Sewer & Trash	5,254.03	7,500.00	-2,245.97
522.434 · Telephone, Internet & Cable	8,268.51	11,000.00	-2,731.49
522.451 · Insurance - Security Bonds	100.00	1,200.00	-1,100.00
522.452 · Insurance - Liability/ Property	33,417.19	33,400.00	17.19
522.460 · Maintenance and Repair	31,213.22	50,000.00	-18,786.78
522.491 · Advertising	3,855.26	7,000.00	-3,144.74
522.492 · Travel & Training	9,601.65	15,000.00	-5,398.35
522.511 · Admin/ Office Supplies	9,312.97	12,500.00	-3,187.03
522.521 · Fuel & Oil	5,821.82	25,000.00	-19,178.18
522.522 · ALS	21,870.99	35,000.00	-13,129.01
522.523 · Uniforms	8,883.13	8,000.00	883.13
522.525 · Operational Supplies	10,463.03	35,000.00	-24,536.97
522.542 · Dues & Subscriptions	17,089.71	21,000.00	-3,910.29
522.543 · Haz Mat Assessment	4,483.00	5,000.00	-517.00
522.644 · Equipments	12,610.20	40,000.00	-27,389.80
522.647 · Capital Equipment (Vehicle)	0.00	65,000.00	-65,000.00
522.700 · Building Maintenance	14,171.43	30,000.00	-15,828.57
Total Expense	2,671,341.16	3,975,069.00	-1,303,727.84
Net Income	711,160.42	0.00	711,160.42