

OKALOOSA ISLAND FIRE DISTRICT
REGULAR MONTHLY MEETING
APRIL 18, 2018 AGENDA

I. **CALL TO ORDER:** Meeting called to order at _____ p.m. by Chairman Jones.

II. **CALLING OF THE ROLL:** Present were Commissioners Jones ____ Mitchell ____
Edlund ____ Simpson ____ Linz ____

III. **APPROVAL OF THE APRIL 18, 2018 AGENDA:**

(a) **PUBLIC COMMENTS:**

IV. **APPROVAL OF MINUTES:** Minutes for the **MARCH 21, 2018** regular meeting.

V. **APPROVAL OF THE FINANCIAL REPORT FOR: APRIL 2018**

VI. **OFFICERS REPORT:**

1. **Chairman:**

2. **Vice-Chairman:**

3. **Secretary/ Treasurer:**

4. **Department Chief Carvalho:**

A. Reported 116 responses for the month of **MARCH 2018 (103 MARCH 2017)**.

Response Summary:

<u>4</u>	Fire Calls
<u>14</u>	False Alarms/Alarm Activations
<u>68</u>	EMS/ Rescue/ MVA
<u>30</u>	Other

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VEHICLE STATUS: CHIEF CARVALHO

VII. OLD BUSINESS:

- A. CPA/AUDITOR CONTRACT-AUDIT APPROVAL
- B. 2018 ELECTION OF COMMISSIONERS
- C. FORM 1'S
- D. RIDE A-LONGS
- E. RESOLUTION 01-18 SECOND READING AND VOTE

VIII. NEW BUSINESS:

- A. HIRING POSSIBLY 2 NEW EMPLOYEES
- B. INCIDENT #14551

IX. ADJOURNMENT: Meeting was adjourned at _____ p.m.

**Okaloosa Island Fire District
Board of Fire Commissioners Minutes
MARCH 21, 2018**

- I. **MEETING:** Meeting was called to Order @5:30 P.M. by Vice Chair Edlund.

- II. **ROLL CALL:** Present were Commissioner Edlund, Commission Linz, Commissioner Mitchell and Commissioner Simpson. Also present were Chief Carvalho and Assistant Chief Strawn. Chairman Jones was absent.

- III. **APPROVAL OF FEBRUARY AGENDA:** Vice Chair Edlund Called for an approval of the Agenda. **Commissioner Mitchell** made a motion to approve the Agenda, **Commissioner Linz** seconded, all were in favor, none opposed, motion carried.

- IV. **PUBLIC COMMENTS:** Lt Nate Webster advised the Board, he will be resigning his position as Lieutenant with the O.I.F.D. after 9 years with the District as his wife accepted a position in Jacksonville that is in her field of study.

- V. **APPROVAL OF THE FEBRUARY MINUTES:** The minutes for the **FEBRUARY 21, 2018** regular meeting minutes were reviewed. Vice Chair Edlund called for corrections, deletions, and/or additions. **Commissioner Simpson stated that on section V of the Minutes, it states Commissioner Simpson made a motion. Commissioner Simpson was not present during this meeting. Therefore the February 21, 2018 Minutes, Section V shall be changed to read, "Commissioner Linz seconded the motion..."** Once the correction was noted, **Commissioner Mitchell made a motion to accepted the corrected the Minutes as presented. Commissioner Linz** seconded the motion, all were in favor, none opposed, motion carried.

- VI. **APPROVAL OF THE FINANCIALS FOR MONTH ENDING FEBRUARY 2018.** Vice Chair Edlund called for an approval of the financials. **Commissioner Mitchell** made a motion to approve the financials. **Commissioner Simpson** seconded the motion, all were in favor, none opposed, motion carried.

VII. REPORT OF OFFICERS:

1. Chairman Jones: No Report
2. Vice Chairman Edlund: No Report
3. Secretary/Treasurer Mitchell: No Report
4. Chief Carvalho Department Report:

A. Total responses for the month of **FEBRUARY 2018** 80
(**FEBRUARY 2017** 95)

- 2 Fire Calls
- 8 Alarm Activations
- 34 EMS/Rescue/MVA
- 36 Other

B. Fractile/Response Times: ANNUAL (last updated in January's meeting)

C. Vehicle Status Report: All vehicles in service

VIII. OLD BUSINESS:

- A. No Old Business

IX. NEW BUSINESS:

- A. CPA/AUDITOR CONTRACT: Same amount as last year's contract, \$14,250.00 and includes the Pension audit as well, which is a savings to the District and Pension. If the Board approves this contract, a signature will be required. This will be on next month's agenda for discussion.
- B. 2018 ELECTION OF COMMISSIONERS:
Commissioner's' Edlund and Linz are up for re-election. The Supervisor of Elections will send both the packet for application.
- C. FORM 1'S: Will need to be completed and turned in by July 1, 2018.
- D. RIDE A-LONGS: Wednesday, March 28th or Wednesday, April 18th from 0900 – 1000 are the dates selected for Commissioners to ride along with the firefighters. If the date or time doesn't work, just call and we will schedule you are time and date that works best for your schedule.
- E. PENSION UPDATES: Chief Carvalho gave a briefing on the Pension as it relates to previous asset short-fall. Chief Carvalho and Assistant Chief Strawn have considered

ways to reduce Pension costs. One method that seems most effective is by reducing the (AFC) Average Final Compensation. This method was actuarially analyzed and was presented to the Membership and a vote was taken to move forward with implementation. The vote was unanimous amongst the Membership and was additionally passed unanimously by the Pension Board. Chief Carvalho has placed on the next agenda item RESOLUTION 01-18 to complete the process of this cost saving implementation.

- F. RESOLUTION 01-18 (FIRST READING): This resolution describes lowering the Pension payment. Chief Carvalho said Assistant Chief Strawn studied various options. This was presented in the Pension meeting and passed with a unanimous vote, after the Union met and passed this resolution with a unanimous vote which would save the Pension approximately \$120,000.00 a year by placing a cap on the (AFC) at \$100,000.00. Therefore, no pension will exceed greater than \$100,000.00 when approved and implemented. COLA and supplemental benefit are not affected by this change and only applies to all current and future employed active members. This can always be changed at some point, but for now, this is how we can lower the payment. This is the first reading of the resolution and will be on the agenda at the next meeting for discussion and approval.

ADJOURNMENT: With nothing further, the meeting was adjourned at 6:07 p.m.

These minutes are approved and attested to by signature.

Catherine A. Jones
Chairman

Mike Mitchell
Secretary